



Nurturing a passion for learning

Intimate Care Statement 2025 - 2027

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*Publication on website			
Alliance Schools Trust website		School website	
1	Statutory publication	A	Statutory publication
2	Good practice	B	Good practice
3	Not required	C	Not required

**Policy level				
1	Trust wide	Single policy relevant to everyone and consistently applied across all schools and departments, with no variation. e.g. Complaints procedure	Statutory policies approved by the Alliance Schools Trust Board of Trustees (or designated Trustee Committee). Non-statutory policies approved by the CEO with exception of Executive Pay.	
2	Trust core values	This policy defines the Trust core values in the form of a Trust statement to be incorporated fully into all other policies on this subject, that in addition contain relevant information, procedures and or processes contextualised to that school. e.g. Safeguarding, Behaviour	Statements in statutory policies approved by the Alliance Schools Trust Board of Trustees (or designated Trustee Committee). Statements in non-statutory policies approved by the CEO. Policy approved by Local School Board.	
3	School/department	These policies/procedures are defined independently by schools as appropriate e.g. Anti-bullying	Approved by Local School Board.	

Intimate care refers to any support given to a pupil involving toileting, washing, changing, touching or carrying out a necessary procedure to children's intimate personal areas.

This statement aims to ensure that:

- intimate care is carried out properly by staff, in line with any agreed plans
- the dignity, rights and wellbeing of children are safeguarded
- pupils who require support with intimate care are not discriminated against, in line with the Equalities Act 2010
- parents are assured that staff are knowledgeable about intimate care and that the needs of their children are taken into account
- staff giving support with intimate care do so within guidelines (i.e. health and safety, manual handling, safeguarding protocols) that protect themselves and the pupils involved

Parental permission

For children who need occasional or regular intimate care (e.g. for toileting or toileting accidents), parents or carers will be asked to give consent.

For children whose needs are more complex, an individual intimate care plan will be created in discussion with parents or carers.

Where there isn't an intimate care plan or parental consent for routine care in place, permission will be sought before performing any intimate care procedure. In such cases, if all reasonable attempts to make contact with parents or carers have been unsuccessful and a child is experiencing embarrassment or discomfort, basic intimate care will be given and the school will inform parents or carers afterwards.

Creating an individual intimate care plan

Where an intimate care plan is required, it will be agreed in discussion between the school, parents or carers, the child (when possible) and any relevant health professionals.

The school will work with parents or carers and take their views into account to make the process of intimate care as comfortable as possible for the pupil. Particular consideration will be given to the best way to provide intimate care with dignity and sensitivity.

Subject to their age and understanding, the views and preferences of the child will also be taken into account.

The plan will be reviewed and updated regularly to ensure that any changes to a pupil's needs are fully considered.

Staff responsibility and training

Any staff who are part of the Teaching and Learning team can be asked to provide intimate care. This includes members of the Senior Leadership Team, Teachers, HLTA, Teaching Assistants, Lunchtime Team and Wraparound Team.

Staff will receive:

- training in the specific types of intimate care they undertake, where necessary
- regular safeguarding training
- manual handling training that enables them to remain safe whilst allowing the pupil to have as much participation in the process as possible, where necessary
- information regarding risk assessments relevant to the provision of intimate care, where appropriate
- information regarding hygiene and health and safety procedures relevant to the provision of intimate care

Intimate care procedures

At least one other member of staff will be within line of vision whenever intimate care is provided.

Whenever possible, intimate care procedures will be carried out in designated areas in school e.g. toilets, Nursery hygiene room, medical room

When carrying out procedures, the school will provide staff with appropriate protective clothing and supplies e.g. gloves, aprons, cleaning products, biohazard disposal bags, changing mats and clinical waste disposal bins.

For pupils needing routine intimate care, the school expects parents to provide and maintain a good stock of necessary resources e.g. nappies, wipes, underwear, spare set of clothing

Any soiled clothing will be contained securely and discreetly returned to parents at the end of the day.

Concerns about safeguarding

If a member of staff carrying out intimate care has concerns about physical changes in a child's appearance (e.g. marks, bruises, soreness), they will report this using the school's normal safeguarding procedures.

If a child is hurt accidentally or there is an issue when carrying out the procedure, the staff member will report the incident immediately to the Headteacher.

If a child makes an allegation against a member of staff, the responsibility for intimate care of that child will be given to another member of staff as quickly as possible and the allegation will be investigated according to the school's safeguarding procedures.



INTIMATE CARE PLAN

TO BE COMPLETED WITH PARENTS / CARERS

Name of child	
Type of intimate care needed	
How often care will be given	
Resources and equipment required	
Where care will take place	
Staff carrying out intimate care	
Any additional training required?	

PERMISSION FOR SCHOOL TO PROVIDE INTIMATE CARE

Name of child	
Date of birth	
Name of parent/carer	

I give permission for the school to provide appropriate intimate care to my child (e.g. changing soiled clothing, washing and toileting)	
I will advise the school of anything that may affect my child's personal care (e.g. if medication changes or if my child has an infection)	
I understand the procedures that will be carried out and will contact the school immediately if I have any concerns	

SIGNED		DATED	
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